

## Training & Resources Officer

**Duration:** 1 Year (Renewable)

**Remuneration:** Voluntary, Non-Remunerated

**Location:** UK, Belgium, or Overseas Possible

**Deadline for Applications:** 01/07/2024

### Position Overview:

The Training & Resources Officer is responsible for developing and delivering training programmes, resources, and materials to support the professional development and growth of community members as well as wider MAB activities

### Responsibilities:

- Identify training needs and develop curriculum and materials to address them.
- Coordinate training sessions, workshops, and webinars for community members and model-interested people
- Provide one-on-one support and mentoring to members as needed, to connect them to the right people
- Curate and maintain a library of resources and tools for community members and the website

### Suggested Qualifications:

- Bachelor's degree in education, instructional design, or a related field.
- Previous experience in training, coaching, or adult education.
- Strong presentation and facilitation skills.
- Knowledge of learning management systems and instructional design principles.
- Ability to build rapport and establish trust with community members.

### Working Conditions

Positions at MUNers Across Borders are non-remunerated, and the organisation is led by volunteers based primarily in Belgium and the UK but across the world. Expected amount of time the position takes is from 5-10h a week, with deviations upon request and in-discussion with the team. You will be expected to attend team meetings twice a month, and the position will intensify closer to the start of our main Summit in Q1 2025.

### How to Apply

Please submit your application on the form on the MUNers Across Borders [Website](#), we will be taking applications on a rolling basis, and reserve the right to close applications early in case we find a suitable candidate ahead of time.

For any queries please reach out to [philippe@worldmunday.com](mailto:philippe@worldmunday.com)