

Summit Team

Summit Director

Duration: 1 Year (Renewable)

Remuneration: Voluntary, Non-Remunerated

Location: UK, Belgium, or Overseas Possible

Deadline for Applications: 01/07/2024

Position Overview:

The Summit Director is responsible for overseeing the planning, organisation, and execution of the Model UN Summit. They work closely with the Secretariat and their team of 6 to ensure the success of the event.

Responsibilities:

- Develop and implement the overall strategy and theme for the Summit.
- Coordinate with speakers, sponsors, partners, and co-hosts to ensure a productive and engaging experience.
- Manage logistics, including venue selection, catering, and accommodation in cooperation with the officers on the team
- Oversee budgeting and financial management for the Summit alongside the financial officer
- Evaluate the success of the event and identify areas for improvement.

Suggested Qualifications:

- Bachelor's degree in international relations, political science, or a related field.
- Previous experience in Model UN or event management.
- Strong leadership and project management skills.
- Excellent communication and negotiation abilities.
- Ability to work well under pressure and meet deadlines.

Working Conditions

Positions at MUNers Across Borders are non-remunerated, and the organisation is led by volunteers based primarily in Belgium and the UK but across the world. Expected amount of time the position takes is from 5-10h a week, with deviations upon request and in-discussion with the team. You will be expected to attend team meetings twice a month, and the position will intensify closer to the start of our main Summit in Q1 2025.

How to Apply

Please submit your application on the form on the MUNers Across Borders [Website](#), we will be taking applications on a rolling basis, and reserve the right to close applications early in case we find a suitable candidate ahead of time.

For any queries please reach out to philippe@worldmunday.com